

LME PAC Annual General Meeting Minutes June 3rd, 2024

Via: ZOOM

Meeting ID: 631 7812 7226

Password: 549867

1. Call to order 6:30pm 6:33pm
 - a. Declare a quorum
 - i. Attendance: Andrea F, Deb, Tami, Marina, Andrea M, Vrushali, Carloyn Ingham, Paul Allanson, Mr. Bateman
 - a. Collect email addresses for minutes
 - b. Approval of April 29th PAC meeting minutes First: Deb, Second: Marina, approved
 - c. Approve meeting agenda First: Andrea F, Second: Marina, agenda approved

2. Reports:
 - a. Principal Report (see attached report)
 - i. Question from Vrushali regarding affordability fund, doesn't exist any more but the school has been providing gift cards where needed through the district. Followup question about top up before program changed - any additional money has been used for field trips, school supplies, food cupboard (feeding futures is for food program).
 - b. Chairperson Report
 - i. Quiet year for the PAC. Been rebuilding after some parents moved away last year. Hoping the next year's PAC can help drive parent involvement as this year we just didn't get the interest we were hoping for.
 - ii. Big thanks to all the parent volunteers and PAC Executive for their help this year, from popcorn, hot lunch, pancake breakfast and just your presence around the school and support for everything we do.
 - c. Treasurer Report
 - i. \$28,650.57 general account, \$11,759.11 gaming account, actual balance after all spending is \$22,608.95 general and \$2314.30 gaming
 - ii. Most transactions in account were for hot lunch
 - d. Hot Lunch Report - Sara absent from meeting so no report. Andrea F expressed interest in opening up the cash payment option next year.

3. Old Business:
 - a. Great Canadian Coupon Books - 150 Chilliwack, 25 Abbotsford ordered for Sept 3
 - b. Propane Refill - Marina will go this week to Costco to fill 3 bottles. Will arrange with Paul to pick up the propane tanks.

4. New Business:
 - a. Munch-a-Lunch - approve cost for 2024-25 school year (\$400)

- i. Tami has access to the program and confirmed the invoice was there and it's 336 for next year.
 - ii. **Motion** to approve \$336 from the general account for Munch a Lunch software for 2024-25 school year. First: Deb, Second: Marina, All in favour, no opposed - **Motion passed**
- b. New bank account for playground project funding savings
 - i. Discussion to confirm if we want to open the account. Vrushali is interested in helping with this next year (only has 1 year left in the school). Mr Bateman was able to give some information on the playground project at Watson. They are now on their phase 1 which cost approximately \$120000.
 - ii. **Motion** to open a savings account at Envision called Playground with two cheque signers: First: Marina, Second: Shoshanna, All in favour, no opposed - **Motion passed**
 - iii. **Motion** to move \$7,500 from the General account to the Playground account. First: Shoshanna, Second: Deb, All in favour, no opposed - **Motion passed**
 - iv. **Motion** to remove Andrea Ford and Alicia Fleetham as check signers on the LME PAC General and Gaming accounts at Envision on or after September 1, 2024 and add Tami Robinson and Marina Garmon as signers on the General, Gaming and Playground accounts and add Deb Ercanbrack as a signer on the Playground account. First: Deb, Second: Andrea, All in favour, no opposed. **Motion passed**
- c. September BBQ - request from Mr. Elliott - Sept 19 (before next pac meeting). Interest from PAC members to man the table.
 - i. **Motion** to approve \$250 from the gaming account to purchase prizes for the PAC table at the BBQ. First: Marina, Second: Andrea, All in favour, no opposed. **Motion passed**
- d. LME Staff funding requests
 - i. Brandon Elliott (~\$1094) general
 - 1. Art Canvas (4X12 packs @ 20.99 each, \$94)
 - 2. \$500 towards drum kits
 - 3. \$500 towards Outdoor Learning Kit
 - ii. Clare Haagensen (~\$150?) gaming
 - 1. Mochies (\$22 for 40), retractable pencils (\$1.50 per 4 pack), big erasers, bendy pencils (\$12 for 30), clipboards, pop bracelets (\$20 for 50)
 - iii. Taylor McArthur (~\$947) gaming
 - 1. Wobbly Stools (black, 1-3, \$124/stool)
 - 2. Surf Lap Desks (black, \$150/10 pack)
 - 3. Lap Trays (black, 5, \$10/tray)

4. Armchair (2, \$85/chair)
 5. Noise Canceling Headphones (1-3, \$20/headphone)
 6. Interlocking Toy Disks (\$30)
 7. Keva Planks(\$115)
- iv. Jaime Moore (~\$812) general
 1. Light Covers (4 requested Approximately \$90 each plus tax)
 2. Books (Approx \$200 +tax new amazon, approx \$140 for used set of "A Little Spot of Emotion 8 book set")
 3. Magnetic Visual Timer (\$25)
 - v. Shalane Dirven (~\$1000) 200 - gaming
 1. Ice Cream Truck for Grade 5 takeover day (\$400) \$200
 2. Piano repair or replacement (\$600) Postpone
 - vi. Kristi Saunders (~\$380)
 1. Ice cream from Kents (\$4 x 25, \$100 total)
 2. Pillows (2 large, 5 small)
 3. 2 small and 1 large lantern light plus extension cord
 - vii. Hayley Stasiewski (~\$987) general (668 gaming)
 1. Floor cushions (\$162)
 2. Wobble chairs (\$160 x2, \$320)
 3. Floor lamp (\$86)
 4. Books (\$319)
 5. Ice cream from Kents (\$4 x 25, \$100 total)
 - viii. Staff appreciation lunch (~\$750)
 - ix. Discussion on the ice cream truck suggestion. We are already providing a donation towards the grade 5 grad and there has been little update from the parents planning the activities. Concern about setting a precedent to future grade 5 planning committees. PAC agreed to split the cost and offer to cover \$200 with some parents potentially covering the difference once fundraising has wrapped up.
 - x. Question on the piano, how will it be used. It gets used every year in different capacities (eg. talent show) but not extensively . Will push this cost to the next school year as it wont be used over the summer. Shoshanna has offered a keyboard she has for the school to use.
 - xi. **Motion** to approve a total of **\$1965** from the Gaming account to provide \$150 to Clare Haagensen, \$947 to Taylor McArthur, \$668 to Hayley Stasiewski, \$200 to Shalane Dirven. First: Andrea, Second: Deb, All in favour, no opposed - **Motion Passed**
 - xii. **Motion** to approve a total of \$3355 from the General account to provide \$1094 to Brandon Elliott, \$812 to Jaime Moore, \$380 to Kristi Saunders, \$319 to Hayley Stasiewski (for books), and \$750 towards staff lunch. First: Deb, Second: Marina, All in favour, no opposed - **Motion passed.**

- e. Executive Nominations and Election for 2024/2025
 - i. Chairperson: Tami Robinson - Acclaimed
 - ii. Vice Chair: Marina Garmon - Acclaimed
 - iii. Treasurer: Deb Ercanbrack - Acclaimed
 - iv. Secretary: Andrea Martin - Acclaimed
 - v. DPAC Representative: Vrushali Khot - acclaimed
 - vi. Member at Large: Shoshanna MacQueen - Acclaimed
 - vii. Member at Large - Vacant

 - f. Open floor for new business
 - i. Email vote last week for the exec to appoint Marina Garmon as DPAC Representative for the vote at the DPAC AGM. Email vote was 3 in favour, 1 abstain, 1 no response.
5. Next PAC meeting: Monday Sept 23, 2024 (to be confirmed)
6. Meeting Adjourned 8:44pm