

### **1. Call to order 6:32**

- a. Call to order
- b. Declare a quorum  
Yes quorum.
- c. Collect email addresses for minutes- McGowan

- d. Approval of January PAC meeting minutes

**MOTION:** To approve the January PAC meeting minutes

1st: Nadine 2nd:Brittany Carried

### **2. Literacy Committee Presentation - Mrs. McGowan**

Mrs. McGowan - Grade 3 teacher

- I would like to advocate for the book room at the school, to ask for fundraising whether that be this year or next year.
- These books are used for guided reading when we work in small groups for the kids.
- Two leaders from the District literacy department came to review our book room to give some advice and they recommended we need some high interest books as many of our books are outdated.
- Their recommendation was for \$4000 approx books to be purchased to update the books.
- The District is willing to work with the school on this task but I'm asking for some fundraising. Our fundraising goal is approximately \$2500.
- High interest books help because the kids are automatically more engaged and willing to read.

Mrs.McGowan:

- The room has bins with different levels of reading. Each set has six books as this is the max size of a guided reading group.

Andrea:

- So we can start this now and purchase slowly, we don't have to wait until all of the funds are raised.

Mrs.McGowan

- Yes, absolutely. We are going to start off by purchasing a set now.

### **3. Reports:**

- a. Principal Report - Please see attached Principals Report.

Additional notes:

Carolyn Ingham

- Enrollment - 325. New student starting tomorrow
- Staffing:
  - Jaime Moore is on leave and has been gone since Mid February. She is planning to return March 13th.

- Brittany Mendela is on leave right now and her leave is being processed currently and I will be communicating with those classrooms about report cards etc.
- Mrs.Franz is off this week.
- Coaching - If any parents want to help with reffing/coaching please reach out to Mr.Elliot.
- Rainawakens - Indigenous Artist for Legacy Project.This started last year and we are continuing along. Thursday Mar 2, there will be an assembly in the gym. Parents are welcome to attend.
- Longhouse field trips are coming in March.
  - McGowan/Haagensen Mar 8
  - Saunders/Moore Mar 10
- Mar 20-31 SPRING BREAK - Return on April 3rd
- Budget (Carolyn)
  - Please see attached Budget

#### b. Chairperson Report

- Neufelds delivery is set May 13th, 10AM.Typically the fundraiser starts a month ahead or so.
- Little Mountain Nursery - We just got the fundraising information last week so we will get this going.
- Last year the PAC exec did vote to remove Facebook approval posts on the page due to the increased workload and also missing time sensitive posts.
- After a meeting with Admin it was decided that posts do need approval and the Facebook page is now set this way.
- We were able to give an option for certain people to make posts immediately like Kim, PAC exec etc but the rest need approval.

#### c. Treasurer Report - see attached

#### d. DPAC Report

- Alicia is not in attendance - Andrea is speaking on her behalf
- Shelley Moore Web presentation is March 1st 6PM ZOOM

#### e. Hot Lunch Report

- Nadine:
- I try to make these options affordable for parents.
- I have two people who are willing to take over Hot Lunch next year. Sara and Laura, both of their kids are just starting out at school and they'll be able to take over for me.
- Next Hot Lunch is this Friday - Chopped Leaf

#### **4. Special Committee Reports:**

##### **a. Fundraiser Committee Report**

- Alex: We are looking to move forward with the readathon to help fundraise for the gym. I like this because the fundraiser is inclusive of everyone because all the kids get to participate.
- Pub nite - This doesn't look like a possibility as many restaurants are not doing this anymore and with the rising cost of food etc this is not really affordable right now.

##### **b. Grade 5 Grad Committee Report**

- Deb: We are waiting to find out what the kids are doing. There are PAC members and parents who are interested and ready to fundraise but we need to know what the plan is. We are hoping to fund the Grade 5 events fully.
- Paul: We have tentatively booked bussing because it is hard to get busses in June with all of the other field trips. The kids to seem very excited about the idea of Rule The School.

##### **c. Playground Committee Report (Andrea)**

- We have not met officially yet but I have spoken with Alicia and Vrushali. We plan to meet and walk to the playground over Spring Break and look at some options. We hope to be able to give an update at the April/May meeting.

#### **5. Outstanding Business:**

##### **a. Gym Mat funding request (Andrea)**

- If we were to do a targeted fundraising for the gym, we would be looking at May.
- Outside of the scooters this is the first request we have received.
- I am putting this out to the Exec now, do we want to purchase the mats?

**MOTION:** That we fund the mats for the gym as requested by Coach for the total of \$1500.00.

1st Alex      2nd: Nadine      Carried

These will be funded from the general account.

##### **b. Library/Gym fundraiser discussion (Read-a-Thon)**

- Paul: The coaches have been working with the kids to keep track of kilometers and track their progress at walking across Canada but this isn't a fundraiser.
- We have discussed possibly doing a hiking fundraiser with the new Little Mountain Stairs when the weather turns nicer.
- Andrea: Alex do we want to do another fundraiser?
- Alex: I am happy to do either or just one, whatever we think is helpful and going to raise money. Stair climbing might be challenging for children with limited mobility but we can brainstorm and make an alternative inclusive goal as well.

- Andrea: I know we discussed raising funds for the library previously but should we now redirect our funds to the reading room?
- Carolyn: Mr. Macdowell is appreciative of the funds that have already been given. Of course, more books and funds are always welcome but I know Mr. Macdowell is in a good spot and maybe we can look towards the book room.
- Alex: I am happy to get working on the Read-a-thon and where funds are going to be allocated to.

## 6. New Business:

### a. First Aid Kit Fundraiser (Andrea)

- Do we want to pursue this fundraiser?
- We would need to find someone who can facilitate this.
- We just collect the orders all at once and place the orders, then we would just have to distribute the kits.
- Andrea will work on this and get the order forms prepared to send out before Spring Break.

### b. Family BBQ at Teacher Meet and Greet in September (Andrea)

- Mr. Elliot made a request to see if PAC wanted to partner and participate in the Family night in September.
- Alex: I think this is a great idea as this would help reach out to more families and hopefully get some more PAC involvement.

### c. LME PAC Constitution and Bylaws amendment:

The PAC Exec has proposed an amendment to Section 4.2 of its Constitution and Bylaws (C&B).

Proposed Amendment:

#### Section 4 Eligibility

2. Any voting member of the Council is eligible to serve on the executive, with the exception that School District No. 33 employees are ineligible for the positions of Chairperson, Vice Chairperson, and Treasurer. Elected officials of School District No. 33 or the Ministry of Education are ineligible to hold an executive position.

a. School District No. 33 employees who are elected to the executive must abstain from voting on matters that directly pertain to their employment.

b. Members who have concerns regarding conflict of interest or perceived bias should refer those concerns to the PAC executive.

**MOTION:** THAT the Constitution and Bylaws (C&B) be amended to reflect the proposed amendment as follows:

#### Section 4 Eligibility

2. Any voting member of the Council is eligible to serve on the executive, with the exception that School District No. 33 employees are ineligible for the positions of Chairperson, Vice Chairperson, and Treasurer. Elected officials of School District No. 33 or the Ministry of Education are ineligible to hold an executive position.

a. School District No. 33 employees who are elected to the executive must abstain from voting on matters that directly pertain to their employment.

b. Members who have concerns regarding conflict of interest or perceived bias should refer those concerns to the PAC executive.

1st: Brittany

2nd: Deb

Carried Unanimous

#### d. Open floor for new business

- Alex: I am not able to do popcorn anymore. Given my new job and hours I am not able to do the money portion of the popcorn orders. I do have people who can do this for the distribution etc but the morning part happens in the morning and I am not available.
- Nadine: I can do this week
- Alex: I will have to train someone else to do this going forward so that they can do the ordering and money portion in the morning. I just want to make sure that the ordering is seamless because we don't want disappointed kids if they don't get popcorn.
- Alex: Another issue is that PAC has previously said that "money cannot be handled by members that are not on PAC". This might need to be relaxed until the end of the year so that we can keep this going.
- Andrea: I have some flexibility in my schedule and I can come the next time that you're there Wednesday morning and you can train me so that I can help.
- Andrea: The facebook page for LME PAC is currently set to require post approvals. I have not heard any complaints from anyone about having to wait for approvals. Admin and PAC exec are able to post immediately so things that are important or time sensitive are getting posted.

7. Next PAC meeting – April 17, 2023

8. Meeting Adjourned - 8:02PM