

LME PAC Meeting Minutes April 11th, 2022

Via Zoom: Meeting ID: 631 1004 1057

Password: 331354

In Attendance: Stefanie Pemble, Nadine Hovde, Alicia, Vrushali Khot, Jackie Berkes, Andrea Ford, Deb Ercanbrack, Alex Miler, Rachel Emery, Karen, Lindsey Day

1. Call to order 6:32

- a. Attendants to please send email address to Lindsey Day
 - Stefanie asked everyone to send emails.
- b. Declare a quorum
 - Stefanie Declared Quorum
- c. Approval of Feb 28th PAC minutes
 - Corrections asked for – iPad spelling error, iPad have come in.
 - Rapid antigen tests have come** grammar
 - Gaming grant committee, please add Deb and Alicia **
 - Gamming - spelling** Gaming
 - Stefanie motions. Nadine firsts. Deb seconds. Approved

2. Reports

- a. Principal Report
 - Staffing information is coming
 - Our 2 day a week counselling position is sitting open currently. We have Penny Dalton filling in this position. We have hired a grade 1 teacher to fill in the position.
 - The book fair was extremely successful! We created \$2500.00 in funds towards the library.
 - Thank you for the climbing wall. It was installed and we are in starting to use it.
 - Our Indigenous mural is in the planning stages still.
 - Story book character day is coming. The kids are getting very excited about it.

- i. Questions for school Admin before they leave
 - Alicia asked about communication to families regarding the school safety guidance that is changing. Regarding covid and the changes in the school. Such as assemblies and coming into the school. Jackie advised us the building is open and will reach out to our families.
 - Alicia asked about the Competency based IEP – Will you be engaging with parents regarding the changes. Jackie advised this is a change that is coming, and we are at the beginning stages.
 - Alicia asked if the year end trip to the waterslides will be happening? Jackie believes it will be moving forward this year.
 - Vrushali asked about training for teachers to the competency-based IEP. Jackie advised that training is coming from the district level.
 - Alicia asked if teachers have used up their gaming funds for field trips. Jackie will get some updated information for PAC.
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- b. Treasurer Report
 - Please see attached report.
- c. Chairperson Report
 - i. Upcoming Fundraisers- Neufeld Farms, Little Mountain Greenhouse
 - Two fundraisers coming up. Neufeld's is now an online order. Little Mountain Greenhouse will be online on our hot lunch site. Goes home on May 7th. Delivery will be in the school parking lot. Volunteers will be needed. Pick will start at 10:00am and go until it is all picked up. For families that need to have a paper order form we will accommodate.
- d. Hot lunch update

- Last hot lunch was not as successful last week. We believe it was because of the spring break. Lindsey asked if we could email for reminders. Nadine advised us that there is no system in muncha lunch. She will have to set up an email group in gmail.
- Alicia asked do we have a set rate that we mark up the hot lunches. Nadine advised us we have not raised any prices this year. We do a mark up of .25 to .50 per menu item.

e. DPAC Report

- Next meeting is this Thursday.
- BCDPAC Conference and AGM will be held virtually this year. AGM is on Saturday. If no one is interested Alicia can attend when she is available. You need to be registered by April 20th if you'd like to go.

3. Committee Updates

a. Social media committee

- The page has been quiet.
- Posting about the lost and found. As well as the climbing wall.
- It has been very peaceful nothing negative.
- Alicia asked to put out a CMS grade 5 parent information post. It is on the school website to be linked over.

b. Gaming Grant committee

- Alicia advised us that they are gathering information for next year. Such as an evening carnival.
- Becky Miller and Alex suggests doing the carnival this year. Stephanie has suggested we talk to the school and go from there. Talks about should it be a fundraiser or an event from the pac for families.

- Talks about movie nights at the school or at the cottonwood theater. Alicia talked about the projector for an outdoor night and having different grades coming different nights.
- "Outdoor fun night" Becky and Alex will start to plan this outdoor fun night for the families.
- \$5000.00 towards outdoor fun event for food, events, and prizes to be planned.
- Stefanie motions for \$5000.00 from the gaming account for family fun night. Karen First Nadine Seconds. All approved. PENDING Nicole's Approval.
- Vrushali asked about the STEM requests.
- Stefanie motions to approve for \$875.80 plus taxes from general account for the STEM items requested Andrea firsts. Rachel seconds. 4 for, 2 opposed. Motion passed.

4. Unfinished Business

- a. Communication system with parents- Stefanie
 - Stefanie gathered information from DPAC for communication access. She has created a contact form to be sent out to the parents to give us access to email the parents. Will send out to the group and then Nicole to send out.
- b. Cheque signers update- Deb
 - Nadine has an appointment next week.
 - Andrea has not made her appointment and will call.
- c. Fundraising
 - Parents night out fundraiser at Corky's Pub and Grill
 - Talks about what we are fundraising for. Outdoor equipment and playground is needed.

5. New Business

- a. Elections committee for AGM

- Rachel Emery and Lindsey Day to help
- b. Proposed 2022 BC School Food Guidelines, BCCPAC
 - Alicia advised us they talked about the Canada food guide. They talked about not having the unnecessary foods in the school.

6. Open floor

- Lindsey asked about adding a sticker to our PAC purchased items. Deb has a cricket and will create stickers for the items.
- Vrushali let us know that at the school board meeting our Administrator will be chosen for our school.
- Trustee Rochelle will be joining us for our AGM.

7. DPAC meeting: April 21st, 2022

8. Next LME PAC AGM meeting May 16th, 2022

9. Meeting Adjourned 9:36

Little Mountain Elementary School Parent Advisory Council
Annual Budget
August 1, 2021 - June 30, 2022

	Approved 2021-2022 Budget	2021-2022 Revenue	2021-2022 Expenses	2021-2022 Actual Revenue
Revenue				
Great Little Coupon Books	\$ 1,000.00	2,039.00	1142.4	896.60
Dieleman (Fall & Spring)	250.00	441.71		441.71
Newfield Farms (Fall & Spring)	1,500.00	7,980.94	6967	1,013.94
Purdy's	2,000.00	1,199.50		1,199.50
Spring Plants	400.00			0.00
Hot Lunch	3,500.00	11,707.46	8440.72	3,266.74
PST Refund	-			0.00
Krispy Kreme	1,000.00			0.00
Popcorn/Ice Cream	2,000.00	2,802.06	1123.33	1,678.73
Grade 5 Grade - carry over				0.00
School District No. 33		150.00		150.00
TOTAL REVENUE	11,650.00	29,320.67	17,875.46	8,847.22
Expenditures				
Teacher wish fund (100 per class)**	\$ 1,500.00			0.00
Student events (TBD)**				0.00
Christmas meal**	1,200.00		584.47	-584.47
Library**	1,000.00			0.00
Hot Lunch software**	400.00		336	-336.00
BCCPAC	75.00		75	-75.00
Climbing Wall	7,200.00		7200	-7,200.00
Funds reserved from prior years not yet full paid - only \$600 paid for lights	-			0.00
Emergency fund left over from prior year approval	-			0.00
Teacher Appreciation	100.00		99.36	-99.36
TOTAL EXPENSES	11,475.00		8284.83	
Excess (Deficiency)				
Revenue over expenditures	\$ 175.00			
Cash (Chequing) on hand				
At beginning of period	29,087.26			
At end of period	23,414.50			
"cushion" proposed to carry forward each year	(4,432.00)			
	18,982.50			
Speds (approved in January 2022 Minutes)	3,894.00			
Teacher wish & Library	2,700.00			
Estimated cash to spend	12,388.50			

** motion has been passed to fund these items yearly, but dollar amounts to commit to be determined by the Incoming executive for that year

Above Budget passed on PAC meeting 09/20/2021

Gaming Account

Opening balance - September 1 2021	8,199.39
Add: gaming funds	6,220.00
Subtract: Expenses	(829.03)
Interest on account	-
Balance	13,590.36
	13,590.36
Nets	1,000.00
Grade 5 Grad	750.00
\$15 per student @ students	4,800.00
Pokemon Club	234.24
Estimated cash to spend	6,806.12